



**Title One, Inc.**  
Quality, Service, Expertise  
Est. 1992

## KEY EXCHANGE FORM

File No.:

Address:

We, the Seller(s) of the above described property surrendered the keys for said house to:

\_\_\_\_\_ on \_\_\_\_\_.

We request that any balance of the occupancy deposit be returned to us at the address below:

Forwarding Address:

\_\_\_\_\_  
\_\_\_\_\_

We, the Purchaser(s) hereby acknowledge receipt of the keys for said house and request monies be sent to the address below for occupancy based on the date Sellers vacated the property.

\_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_

### FOR SECURITY DEPOSIT RELEASE ONLY:

We, the Purchaser(s) further authorize the release of the security deposit to the Seller(s):

\_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_